

ALEXANDRIA TOWNSHIP COMMITTEE MEETING
MINUTES
August 12, 2020

This meeting was advertised in The Hunterdon Democrat notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website (www.alexandrianj.gov) as required by the Open Public Meetings Act. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et, seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the State of New Jersey does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and the Township Committee scheduled August 12, 2020 will be held electronically only. Members of the public who wish to participate in the meeting may do so by calling 1-978-990-5000 and followed by meeting number Access Code: 333891 at 7:35 PM. Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. A non-public dial in number will be used if executive session is required.

Meeting Called to order at 7:35 PM.

ROLL CALL:

PRESENT: Mayor Plumer, Committeeman Pfefferle, Committeeman Kiernan, Twp. Atty. Dragan

ABSENT: None

FLAG SALUTE:

Mayor Plumer led the flag salute.

OLD BUSINESS:

- Covid 19 Update

No update

- Special Events Ordinance

Township Clerk/Administrator Bobrowski provided Land Use Board meeting minutes from May 21st to the Township Committee to review. On May 21st, the Land Use Board discussed the proposed ordinance and recommendations were made that need to be included in the draft Ordinance by the Township Planner. Once the draft ordinance has been amended the Land Use Board will meet to approve the draft ordinance so that it can be forwarded to the Township Committee for final consideration.

- Barn Roof Grant

Township Clerk/Administrator Bobrowski noted that the County has conditionally approved the grant. The County is requesting at least three additional quotes to show that the co-op quote is the best price for the job. Once the three additional quotes have been obtained then the County Board Members agreed that the quotes can be given to Board Member William Millette to disseminate to the rest of the board for review so that another meeting is not needed. Comm. Pfefferle noted that he spoke to the Township Auditors on how the Alexandria Equestrian Association (AEA) can forward monies they have raised towards the roof to the Township. The Township Auditors noted that the AEA would provide a letter to the Township regarding their monies raised for the roof. The Township Committee would need to adopt an Ordinance stating the amount being given to the Township and what the money is to be used for. A special trust account would be set up for the money to be disbursed for the roof costs.

- Court Agreement Updates

An amended Shared Service Agreement was provided to the Township Committee for review in relation to paying Interim Court Administrator Ruth Mulligan retro pay from the beginning of the year. The agreement was tabled as there needs to be an addendum for reimbursement to Alexandria Township for payroll ancillary costs pertaining to pension, unemployment, FICA, etc. CFO Steinberg noted in an email that a 20% reimbursement would be needed from Holland Township and Frenchtown Boro for these expenses. Discussion ensued about the finance department needing to send quarterly bills to Holland Township and Frenchtown Boro and that the Township needs to see actual payroll costs to provide to Holland Township and Frenchtown Boro to be included in the amended court agreement. Mayor Plumer will send a letter to the Frenchtown Boro and Holland Township Mayors to follow up on this matter. Township Attorney Dragan has reached out to the Frenchtown Attorney on several occasions as Frenchtown Boro was to draft the amendment.

NEW BUSINESS:

- Fall Newsletter

The Township newsletter will be mailed out this fall to residents. The Township Committee discussed having information alerts for Seniors. Township Clerk/Administrator Bobrowski noted that the Township use to have Nixel and then it became a paid service in which a former Mayor did not want to pursue. Mayor Plumer would like to have an email distribution list of Township Seniors so that they can have information sent to them. Township Clerk/Administrator Bobrowski will obtain quotes from emergency alert systems and the company that serves the Township website to add email sign-ups.

- 2020 Dumpster Passes

The dumpster passes for 2021 will be placed on the front cover of the newsletter coming out this fall. Township will change the policy that if a resident does not receive a dumpster card there will not be a charge; only proof of residency will be required to obtain a replacement card. Residents will continue to be permitted to attend dumpster day 4 months out of the 12 months a year on the 3rd Saturday of each month as per the Township budget. Brush visits will be unlimited on the 3rd Saturday of each month. The dumpster hours will remain 8:00 AM to 11:00 AM.

Mayor Plumer also noted that he asked the Alexandria Board of Education to attend a Township Committee meeting to discuss their upcoming referendum and possible shared service opportunities.

CONSENT AGENDA:

All items listed with an asterisk on the agenda "*" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda

Motion/Roll Call: Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the resolutions below on the Consent Agenda.

Roll Call: Aye: Plumer, Kiernan, Pfefferle

Nay: None

Abstain: None

Motion Carried

- Resolution 2020-089 To Join the Somerset County Cooperative Pricing Program (CO-OP)

RESOLUTION 2020-89 TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO JOIN THE SOMERSET COUNTY COOPERATIVE PRICING PROGRAM (CO-OP)

WHEREAS, Alexandria Township desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective August 12, 2020 and, that such membership shall be for the period ending December 31, 2023, and each renewal, thereafter of the system, unless Alexandria Township elects to formally withdraw from the system;

NOW, THEREFORE, BE IT RESOLVED, that the Alexandria Township Committee and Mayor Gabe Plumer are hereby authorized to execute the attached agreement for such

membership.

- Resolution 2020-090 Authorizing Alexandria Township to Enter into a Cooperative Pricing System with the Middlesex Regional Educational Services Commission

**RESOLUTION 2020-090 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF
HUNTERDON, STATE OF NEW JERSEY
AUTHORIZING ALEXANDRIA TOWNSHIP TO ENTER INTO A COOPERATIVE
PRICING SYSTEM WITH THE MIDDLESEX REGIONAL EDUCATIONAL SERVICES
COMMISSION**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 12, 2020 the governing body of Alexandria Township, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

TITLE

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of Alexandria Township

AUTHORITY

Pursuant to the provision of N.J.S.A. 40A:11-11 (5), CFO Steinberg is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage

CERTIFICATION

I, hereby, certify that the above resolution was adopted by the Alexandria Township Committee at a regular Township Committee meeting held on August 12, 2020.

- Resolution 2020-093 Authorizing Alexandria Township to Enter into a Cooperative Pricing System with the Educational Services Commission of New Jersey

RESOLUTION 2020-093 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR MEMBER PARTICIPATION IN A COOPERATIVE PRICING SYSTEM AND AUTHORIZING THE TOWNSHIP OF ALEXANDRIA TO ENTER INTO A COOPERATIVE PRICING AGREEMENT WITH EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 12, 2020 the governing body of the Township of Alexandria, County of Hunterdon, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Alexandria.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, CFO Ulrich Steinberg is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

- Resolution 2020-094 For the Renewal of Plenary Retail Distribution License for NRU Liquor, Inc. t/a The Wine Hut

RESOLUTION 2020-94 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR THE RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE FOR NRU LIQUOR, INC, t/a THE WINE HUT

BE IT RESOLVED that Plenary Retail Distribution License No. 1001-44-003-005 be issued to NRU Liquor, Inc.. 741 Frenchtown Road, Milford, New Jersey for a fee of \$2,000.00 and to become effective 12:00 A.M., August 13, 2020 and to expire midnight, June 30, 2021. License is subject to the proper execution of renewal application forms.

NOW, THEREFORE BE IT RESOLVED that Michele Bobrowski, Township Clerk is hereby authorized to issue, sign, seal, and deliver said license.

- 2020-095 For 2020 Tar and Chip on Various Township Roads

RESOLUTION 2020-95 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY FOR 2020 TAR AND CHIP ON VARIOUS TOWNSHIP ROADS

WHEREAS, the Township of Alexandria approved in the 2020 budget monies for oil and chip on various roads throughout the Township; and

WHEREAS, the Township utilized services of Asphalt Paving Systems under State Contract # T0896 and State Blanket # 19-GNSV2-00862; and

WHEREAS, the Township Chief Financial Officer certifies funds are available for this purpose and are encumbered in account # 01-201-44-900-020.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Alexandria, County of Hunterdon, State of New Jersey authorizes the following:

- 1.) Road Material for Oil/Chip for the following Township Roads:
Ramshorn Road
Foxwood Lane
Sunshine Drive
Northwood Drive
Stone Mill Road
- 2.) Road Material to be purchased in the amount of \$59, 621.21 from Account # 01-201-44-900-020 from Asphalt Paving Systems under State Contract # T0896

Attest: August 12, 2020

Gabriel C. Plumer, Mayor

Michele Bobrowski, CMC, Township Clerk

Certified to be a true copy of a Resolution adopted by the Alexandria Township Committee on August 12, 2020.

Michele Bobrowski, CMC, Township Clerk

1. Resolution 2020-095 the Alexandria Township Chief Financial Officer certifies that monies not to exceed \$60,000.00 will be made available to cover costs associated with this service;
 2. These funds are available to be released to the professional out of Account # 01-201-44-900-020.
-

Ulrich Steinberg, CFO

Dated: _____

- 2020-096 For the 2020 Open Space Rate

RESOLUTION 2020-096 FOR ESTABLISHING THE OPEN SPACE TAX RATE AT TWO CENTS FOR THE CALENDAR YEAR OF 2020 FOR THE TOWNSHIP OF ALEXANDRIA, HUNTERDON COUNTY, NEW JERSEY

WHEREAS, the Township Committee of the Township of Alexandria is to set the tax rate for the purpose of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation annually, with a ceiling of four cents per hundred dollars of assessed valuation, and

WHEREAS, the Township Committee of the Township of Alexandria has determined that for the calendar year of 2020, that the tax rate of Municipal Open Space should be two cents per hundred dollars of assessed valuation as the balance of funds in the Municipal Open Space Trust fund have been deemed sufficient to meet the current needs of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Alexandria, Hunterdon County, State of New Jersey, that the tax rate for the purpose of Municipal Open Space, Recreation, Floodplain Protection and Farmland and Historic Preservation hereby be established at the rate of two cents per hundred dollars of assessed valuation for the calendar year of 2020, yielding a open space tax levy for 2020 of \$143,818.26.

ENGINEER'S REPORT:

Township Committee reviewed the attached Engineer's report from Township Engineer Decker.

APPROVAL OF MINUTES:

- July 8, 2020 Township Committee
- July 8, 2020 Executive Session
- July 22, 2020 Township Committee
- July 22, 2020 Executive Session

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to approve the above meeting minutes.

Roll Call: Aye: Kiernan, Pfefferle, Plumer

Nay: None

Abstain: None

Motion Carried

PUBLIC COMMENT ON GENERAL MATTERS:

None

CORRESPONDENCE/ANNOUNCEMENTS:

None

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to go into Executive Session. **(8:45 PM)**

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Open Public Meetings Act RESOLUTION- Executive Session

WHEREAS, N.J.S.A. 2:4-12, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist:

NOW, THEREFORE, BE IT RESOLVED by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:
 - _____ A confidential or excluded matter under Federal or State Law or Court Rule.
 - _____ A matter involving information that may impair the Township's rights to receive funds from the United States Government.
 - _____ A matter constituting an unwarranted invasion of an individual's privacy rights.

- ☒ Collective Bargaining Agreement or negotiation of the Agreement.
DPW Contract
- ☐ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.
- ☐ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.
- ☒ Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.
Delaware River Tubing
Penn East Pipeline Co. LLC v. Kroese, et. al.
- ☒ Matters falling within the attorney-client privilege.
Beneduce Vineyards
Camp Tecumseh
Alexandria Overlook
- ☐ Personnel matters involving a specific employee or officer of the Township.
- ☐ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.
3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
 4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
 5. This Resolution shall take effect immediately.

Comm. Kiernan made a motion, seconded by Comm. Pfefferle to return to Public Session (9:50 PM).

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

BILL LIST:

Comm. Pfefferle made a motion, seconded by Mayor Plumer to approve the August 12, 2020 bill list without approval of the EZ Pass bill.

Roll Call: Aye: Plumer, Pfefferle

Nay: None

Abstain: Kiernan

Motion Carried

The following matters were discussed in Executive Session:

- Delaware River Tubing

Litigation Attorney Tauriello is working on filing an Order to Show Cause.

- Penn East

No update

- Beneduce Vineyards

Surveys were mailed to approximately 300 residents in the vicinity of the vineyard. The deadline for responses to be sent in is August 31, 2020.

- Union Contract

Matter to Stay in Executive Session

- Camp Tecumseh

Township Clerk/Administrator Bobrowski provided a letter from Nicole Voigt, Legal Counsel for the Salvation Army dated July 8, 2020 for the Township Committee to review. It was recommended that the Salvation Army go before the Land Use Board for an interpretation to the amount of housing permitted.

- Alexandria Overlook

The Township will not pursue taking over the road.

Comm. Pfefferle would like the DPW to take a look at the lower end of Sweet Hollow Road near Little York. The creek on the edge of the road has been causing flooding on the road. Comm. Kiernan will have the DPW take a look at the area.

Mayor Plumer would like Township Clerk/Administrator Bobrowski reach out to the Township Representative of JCP & L and invite him to attend a Township meeting.

MOTION TO ADJOURN

Comm. Pfefferle made a motion, seconded by Comm. Kiernan to adjourn at 9:59 PM.

Roll Call: Aye: Plumer, Pfefferle, Kiernan

Nay: None

Abstain: None

Motion Carried

Meeting Adjourned at 9:59 PM.

Respectfully Submitted:
Michele Bobrowski, CMC/RMC
Township Clerk

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of August 12, 2020 and certify that said Minutes were approved by the Township Committee on the 9th day of September 2020.

Gabe Plumer, Mayor